



Council Tax Adjustment Notice Colchester Borough Council

**MRS SIMONE HUNT
20B LEXDEN ROAD
COLCHESTER
CO3 3NH**

Date **21 March 2019**
Account reference **3367173X**
Website **www.colchester.gov.uk/counciltax**

Property being charged (If different)

Other people liable:

The Council Tax Bill issued on 24 February 2019 for the year 2019/2020 has been adjusted because:-

There has been a change to your Direct Debit.

**Your total remaining Council Tax payable for the period
1 April 2019 to 31 March 2020 = £1150.98**



01.04.2019	£115.98	01.09.2019	£115.00
01.05.2019	£115.00	01.10.2019	£115.00
01.06.2019	£115.00	01.11.2019	£115.00
01.07.2019	£115.00	01.12.2019	£115.00
01.08.2019	£115.00	01.01.2020	£115.00

The Direct Debit will be collected from the following bank details:
Account number: ****9133. Sort code: 110201. Account name: MRS SIMONE HUNT.

Council Tax charge (Band C)	01.04.2019	31.03.2020	£1534.64
Single Person Discount			-£383.66
Total charge for the period			£1150.98
Remaining Council Tax payable 01.04.2019 to 31.03.2020			£1150.98



The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Colchester Borough Council will notify you 7 working days in advance of your account being debited or as otherwise agreed. If you request Colchester Borough Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Colchester Borough Council or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Colchester Borough Council asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify Colchester Borough Council.

Help and Advice

Your Council Tax – For details of how Council Tax is worked out, what it is used for and other information, such as details of exemptions and discounts go to www.colchester.gov.uk/counciltax

Keep us informed - Remember to tell us of any changes which might affect your Council Tax account. The Council can impose a penalty if you fail to supply information, supply false information or fail to report a change.

Payment help - It is important your payment reaches us by your instalment date. Failure to pay your Council Tax on time may result in you losing the right to pay by instalments and lead to further action. For more information go to www.colchester.gov.uk/paymenthelp

Payment dates - Council Tax payments are collected on the 1st of every month over 10 months. However, you can request an alternative payment date or payment frequency such as paying over a 12 month period. For more information go to www.colchester.gov.uk/changepaydate

On a low income? - If you are on a low income you might qualify for Local Council Tax Support. To find out if you qualify go to www.colchester.gov.uk/claim

Did you know? - If your property is unoccupied and unfurnished for more than two years you will have to pay a minimum additional premium of 100%. For more information about empty properties, go to www.colchester.gov.uk/emptyproperty

Your information - Colchester Borough Council takes the management of personal data seriously and it does this in compliance with data protection laws. The information you supply will only be used for the purposes of collecting Council Tax. We will never share personally identifiable information with third parties for promotional purposes, however we may share information about you across public services, including your name, address, telephone number and date of birth. The reason we may do so is to supply additional benefits for you, prevent or detect fraud and for auditing or administering public funds. For more information about how we process and store your details, please go to www.colchester.gov.uk/privacy

Get in touch - Go to www.colchester.gov.uk/counciltax
Call **01206 282300** or textphone **18001 01206 282300**

Our address is: Customers, Council Tax, Colchester Borough Council, 33 Sheepen Road, Colchester, CO3 3WG
Email council.tax@colchester.gov.uk